



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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Chair: Councillor Bernard Arscott | **Vice Chair:** Councillor Carole Mulroney
Town Clerk: Clare Milligan



Planning, Licensing and Environment Committee Meeting

You are hereby summoned to the Planning, Licensing and Environment Committee meeting to be held in Room 6, Council Chambers, Leigh-On-Sea Community Centre, 71-73 Elm Road, Leigh-On-Sea, Essex, SS9 1SP on Tuesday, **18th February 2025 at 7:30pm.**

C Milligan

Mrs Clare Milligan
Town Clerk
13th February 2025

Chair: Councillor P Gilson.

Vice Chair: Councillor J Garston.

Councillor Membership: Dr D Bowry, A Hart, P Barber, O Richards and P Wexham.

The press and the public are cordially invited to join the meeting.

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Members' Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

3. Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda. At the close of this item members of the public will no longer be permitted to address the Council.

4. Minutes

To receive and agree the minutes of the Planning, Highways and Licensing Committee meetings held on 4th February 2024.

5. Planning Applications

To receive the following planning applications for consideration and agreement on comments to be submitted to Southend City Council. All applications can be viewed at the City Council's planning portal by typing in the application number.

a) **25/00020/FULH – 29 Harley Street, Leigh-on-Sea, Essex SS9 2NJ**

Erect single storey side extension and second floor roof/rear extension, install roof lights.

[Planning Documents](#)

- b) **25/00100/FULH – 58 Cottesmore Gardens, Leigh-on-Sea, Essex SS9 2TG**
Erect single storey rear extension with roof lantern and garage to side.
[Planning Documents](#)
- c) **25/00123/FULH – 68 Vardon Drive, Leigh-on-Sea, Essex SS9 3SJ**
Erect single storey rear extension.
[Planning Documents](#)
- d) **24/01861/FULH – 41 Herschell Road, Leigh-on-Sea, Essex SS9 2NH**
Demolish existing garage and conservatory to side, erect two storey side extension, part single part two storey front/side extension and single storey rear extension, install dormer to rear to form habitable accommodation in the loft space, alter elevations.
[Planning Documents](#)
- e) **24/01942/FUL – 161 Pall Mall, Leigh-On-Sea, SS9 1RE**
Demolish garages to rear and erect a two storey dwellinghouse with vehicle crossover onto Leighton Avenue, associated parking space, rear garden, cycle parking and refuse store.
[Planning Documents](#)
- f) **25/00092/AD – 22 Belfairs Drive Leigh-on-sea Essex SS9 3AA**
Application for approval of details pursuant to conditions 03 (details of materials), 05 (details of cycle and refuse storage), 07 (details of 10% renewable energy), 09 (details of soft landscaping), 10 (details of hard landscaping), 12 (details of surface water attenuation) and 16 (demolition and construction management plan) of planning permission 24/00088/FUL dated 14.03.2024.
[Planning Documents](#)
- g) **24/01949/ADV – Thames Drive Bus Shelter Footpath Outside 1741 - 1739 London Road Leigh-on-sea Essex.**
Install 1no. internally illuminated digital LCD display screens.
[Planning Documents](#)
- h) **24/01999/FUL – 212 Manchester Drive, Leigh-on-Sea, Essex SS9 3EU**
Demolish existing bungalow and erect 2-storey dwelling and install vehicular crossover onto Manchester Drive.
[Planning Documents](#)
- i) **25/00137/FUL – 186 Leigh Road, Leigh-on-Sea, Essex SS9 1BT**
Install extract system and flues to rear (retrospective).
[Planning Documents](#)
- j) **24/01952/FULH – 2 Ray Close, Leigh-on-Sea, Essex SS9 2NW**
Raise height of existing single storey rear extension, install roof lights, erect canopy to front, replace windows and doors and re-render walls, remove damaged brick detail to front elevation.
[Planning Documents](#)
- k) **25/00163/CLP – 49 Percy Road, Leigh-on-Sea, Essex SS9 2LA**
Outbuilding to garden (Lawful development certificate proposed).
[Planning Documents](#)
- l) **25/00172/PAR – Chalkwell Railway Station, The Ridgeway, Leigh-on-Sea, Essex SS0 8PX**
Form new accessible over railway bridge, install 2no. lifts, amendments to platforms and platform canopies and ticket office.
[Planning Documents](#)

m) **25/00187/FULH – 29 Victor Drive, Leigh-on-Sea, Essex SS9 1PP**

Erect two storey rear extension.

[Planning Documents](#)

6. Highways

The following items have been brought to the attention of the Planning Officer and/or Councillors by residents for discussion and decision for any action to be taken:

a. **Canvey Road.** Parking complaint by resident. Called in by Cllr Richards.

7. Castle Point Borough Council

To update the committee on the Castle Point Plan: Castle Point Borough Council have paused going out to formal consultation on the Draft Plan.

8. Environment

To agree to set up a working party to improve the environment of Leigh-on-Sea, working with stakeholders.